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## TRANSPORTATION CABINET

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Jim Gray  
SECRETARY

**TO:** All Prequalified Contractors

**FROM:** Rachel Mills, P.E.   
Director  
Division of Construction Procurement

**DATE:** December 21, 2023

**SUBJECT:** Pre-Bid Conference  
Mason County  
Contract ID 232972  
William H. Harsha Bridge Repairs  
January 25, 2024 Letting

The Department will conduct a Pre-Bid Conference (by video conference) of the subject project on **Thursday January 11, 2024 at 11:00 AM EST.**

Any company that is interested in bidding on the subject project or being part of a joint venture shall be represented at the conference. No individual can represent more than one company. At the video conference a roster shall be taken of the representatives present. In addition, following the video conference each company shall submit a signed affidavit listing the company members attending the video conference. The video conference will also be recorded in order to verify attendance. **Only companies represented on the video conference, and have submitted the affidavit by the due date will be eligible to have their bids opened at the date of letting.**

The purpose of the video conference is to familiarize all prospective bidders with the contract requirements and the location and condition of all structures within the scope of the contract.

Department of Highways officials present at the video conference will answer questions concerning the projects.

Companies interesting in bidding on the subject project should contact Ashley Graves at **Ashley.Graves@ky.gov before 2:00 p.m. on January 10, 2024**, to obtain a link to the video conference and a copy of the affidavit.

An **optional** site visit will be held on the bridge on January 18, 2024 at 11:00 AM. The right shoulder will be closed to provide parking and access to the structure. All attendees shall wear an appropriate high visibility safety vest while on the bridge deck. Any attendees that wish to climb up in the towers shall provide their own personal protective equipment that satisfies all applicable safety requirements. Any Contractors who wish to attend the site visit shall RSVP during the pre-bid video conference.

RM/mr